



WKBC 2023 – Exhibitor Appointed Contractors (EAC) Rules and Regulations

1. The exhibitor appointed contractor (EAC) must complete the EAC registration process to gain access to the WKBC exhibit floor.
2. EAC must register for each booth and/or meeting room for which they have been contracted.
3. EAC must provide proof of insurance through the term of WKBC 2023 as outlined in the Exhibitor Manual.
4. All workers working on behalf of an EAC must wear the appropriate daily wristband at all times. The ANAHEIM Convention Center (ACC) also requires all EAC companies to register with them directly and requires all workers to display an [ESCA Worker Identification System Badge](#) or union trade card at all times.
5. EAC agrees that they will only work between the published move-in/move-out hours specified in the Exhibitor Manuals and will abide by all badging rules established by WKBC. Permission for after hour work must be obtained from WKBC Operations prior to 2:30 PM daily before the late work may commence. Permission may be obtained from a WKBC Show Office, WKBC Security Office or directly from a WKBC floor manager.
6. As an additional safety and security measure, no workers will be permitted on the show floor on until one hour after the show closes. The only exception is MEGA teamster labor to roll aisle carpet one half hour after the show break at the ACC.
7. All exhibitor and EAC equipment, including saws, ladders and gang boxes, must be removed from the show floor by 10 PM on OCT 10, 2023 and is not permitted back until the close of show. Absolutely no motorized equipment will be allowed on the show floor after SHOW OPEN; this includes all boom, scissor and forklifts and motorized scooters.
8. EAC may not operate a service desk within the exhibit halls, lobbies or other public space. The EAC must confine its operations within the exhibitor's booth space.
9. EACs and exhibitors are not permitted to have electric carts or scooters in the building at any time.
10. The operation or use of motorized or mechanical material handling equipment or lifts by exhibitors or their appointed contractors is prohibited.

11. EAC affirms that they have confirmed work orders from all exhibitors for whom they are working and will not in any manner solicit work from other exhibitors or booths.
12. EAC will not remove floor marking tape until the close of the exposition.
13. EAC must abide by the fire and safety and exhibit hall regulations.
14. All booth designs and structures must conform to the rules and regulations in the [Exhibitor Manual](#).
15. EAC agrees to abide by all existing union contracts, regardless of dispute from a prior work engagement. Any dispute causing injury of any kind to WKBC, its agents, contractors, exhibitors or attendees will be the full responsibility of the EAC including, but not limited to, all consequential damages arising out of such a dispute.
16. EAC must meet all venue and general service contractor requirements in order to participate at WKBC.
17. EAC agrees to pay all costs incurred by the official general service contractor (MEGA) or other official vendors in connection with the EAC's operation. This includes dismantle and/or disposal of bulk trash and booth materials.
18. WKBC has no responsibility whatsoever for any property at the event or any financial obligation of EAC under any circumstances.
19. EAC will be denied access to the show and or trespassed from the premises if:
 - EAC breaches any of the provisions of the EAC Agreement or rules and regulations established by WKBC.
 - EACs participation at the show leads to strikes, picketing or other labor action directed at WKBC.

20. EXHIBITOR CONSENT

- COMPANY NAME : _____

- BOOTH# : _____

-SIGNATURE: _____

21. EAC CONSENT

- COMPANY NAME : _____

- BOOTH# : _____

-SIGNATURE: _____