

NAME OF SHOW: **WKBC 2023 @ ACC 100 & 200 / OCT 11-14**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

QUESTIONS? EMAIL BOOTH@MEGA-EXHIBIT.COM

ELECTRICAL

ELECTRICAL OUTLETS (Double Price for 24 Hour Service)

Power includes delivery of the service to one location at the rear of the booth in peninsula and inline booths. Please see the Electrical Labor order form for rates and instructions if you require outlets in other locations, have lights or electrical items to hang or erect, have orders for power of 208v or higher, or have other electrical requirements.

	Quantity	Quantity	Price	TOTAL
Show	24 Hr.			
(For Show Hours Only)	(For 24 hrs/day Double Price)			
110/120 VOLT				
500 Watts (5 amps) *	_____	_____	122.85 = \$	_____
* Special rate applies only to 10' x 10', 10' x 20', 10' x 30' and 10' x 40' booths				
500 Watts (5 amps)	_____	_____	153.10 = \$	_____
1000 Watts (10 amps)	_____	_____	288.75 = \$	_____
2000 Watts (20 amps)	_____	_____	402.85 = \$	_____

208 VOLT SINGLE PHASE (Labor Required for Connection)

20 Amps	_____	_____	601.80 = \$	_____
30 Amps	_____	_____	678.55 = \$	_____
60 Amps	_____	_____	953.70 = \$	_____
100 Amps	_____	_____	1,039.05 = \$	_____
200 Amps	_____	_____	2,583.30 = \$	_____

208 VOLT THREE PHASE (Labor Required for Connection)

20 Amps	_____	_____	678.00 = \$	_____
30 Amps	_____	_____	898.60 = \$	_____
60 Amps	_____	_____	1,191.15 = \$	_____
100 Amps	_____	_____	1,584.70 = \$	_____
200 Amps	_____	_____	2,722.05 = \$	_____
400 Amps	_____	_____	6,143.65 = \$	_____

Transformer to Boost 208V to Approx. 230V - \$6.60 per Amp (20 Amp Min.)

Qty of Amps _____ X Price \$ _____ = \$ _____

480 VOLT THREE PHASE (Labor Required for Connection)

20 Amps	_____	_____	957.60 = \$	_____
30 Amps	_____	_____	1,080.90 = \$	_____
60 Amps	_____	_____	1,430.35 = \$	_____
100 Amps	_____	_____	1,906.60 = \$	_____
200 Amps	_____	_____	3,102.85 = \$	_____

LIGHTING (Price Includes Power & Labor for Installation)

Single Light Stand	_____	_____	212.85 = \$	_____
Double Light Stand	_____	_____	326.95 = \$	_____
4' Track with 3 Lights	_____	_____	359.05 = \$	_____
Arm Light	_____	_____	237.10 = \$	_____
Overhead Quartz Light*	_____	_____	528.70 = \$	_____

- Overhead quartz lights include labor and equipment to install and first focus.
- May require labor and/or lift at additional charge. Please contact Freeman for estimated charges.

ADDITIONAL INFORMATION

FOR ADVANCE PAYMENT PRICE

Your order with full payment along with a floor plan indicating main power location and distribution points, if applicable, must be received prior to **AUGUST 11, 2023**.

MULTIPLE OUTLET LOCATIONS / ISLAND BOOTHS

A scaled floor plan is required for orders with multiple outlet locations and/or island booths. Detailed examples are provided on the following page. If a power location or main drop in an island booth is not provided prior to show move-in, a location will be determined by Freeman in order to maintain delivery schedules. Relocation of the service will be charged on a time and material basis.

ISLAND BOOTHS

For island booths with no labor ordered, there is a 1/2 hour minimum installation charge and a 1/2 hour minimum dismantle charge.

INLINE AND PENINSULA BOOTHS

Power will be placed in the back of the booth unless otherwise specified.

24 HOUR SERVICES

If an uninterrupted power supply is required for the full duration of the show, please order 24 hour power. Electricity is turned on 30 minutes prior to show opening and turned off 30 minutes after show closes on show days. Power will be turned off immediately after final show closing. If you require power outside actual show hours, special arrangements should be made in advance. Additional charges may apply.

SEPARATE OUTLETS

Separate outlets should be ordered for each piece of equipment and/or each power location.

HANGING SIGNS

Standard Prices will apply if your hanging sign is not received in advance at the warehouse prior to the warehouse shipping deadline date.

Temporary hoist power must be ordered separately and cannot be ordered in conjunction with any other outlet.

OVERHEAD POWER

If you require your power from overhead, additional materials and labor may be incurred. Please contact Freeman.

EXTENSION CORDS & POWER STRIPS

Extension cords and power strips are available for rental at the Freeman Service Center.

LIGHT STAND PLACEMENT

For single or double light stand, price includes installation along the side rails of an inline booth. Placement elsewhere will require additional labor and materials.

TOTAL COST

Total Cost = \$ _____

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

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ELECTRICAL LABOR

LABOR RATES & SCHEDULE

Straight Time: Monday - Friday, 8:00 AM - 5:00 PM (Excluding Holidays)
Overtime: Monday - Friday, 5:00 PM - 8:00 AM, All day Saturday, Sunday and recognized holidays

Description	Price Per Hour
Electrician - ST	\$180.95
Electrician - OT	\$266.15

Dismantle labor will be charged at 50% of the total install time rounded to the next half hour.

- Show Site price applies to all labor orders placed at show site.
- Start time guaranteed only at start of working day.

Review the list of work below to determine if electrical labor is required in your booth. None of the following services may be performed by other Unions or I & D houses as it falls under electrical jurisdiction. Time and material charges will apply. Please visit the Freeman Service Center to confirm that you are ready for service.

Note: For more information and an example of a completed floorplan please see the following page.

FLOOR WORK:	BOOTH WORK:
Floor work is the distribution of electrical under carpet and flooring. <input type="checkbox"/> OK TO PROCEED WITHOUT EXHIBITOR PRESENT: Complete Before: Date _____ Time _____ Work is completed prior to your arrival. Freeman must receive detailed blue prints/floor plans for power distribution under carpet. Print Name: _____ Authorized Signature: _____ <input type="checkbox"/> EXHIBITOR SUPERVISION (DO NOT PROCEED)	Booth work is any of the following. Please check all that apply: <input type="checkbox"/> Distribution of electrical overhead (more than one drop location in your booth). <input type="checkbox"/> Distribution of electrical through booth structure. <input type="checkbox"/> Mounting of plasmas/LCD monitors and lights. <input type="checkbox"/> Connection or hard wiring of all exhibitor equipment. <input type="checkbox"/> Lighting used as spot or flood lights. <input type="checkbox"/> Assembly and installation of all lighting from truss or beams (including assembly and hanging of truss). <input type="checkbox"/> Wiring of overhead signs. <input type="checkbox"/> Installation of electrical headers and/or light boxes. <input type="checkbox"/> Other _____

LABOR REQUEST				SELECT WORK TYPE	
Date _____	Time _____	# Electrician _____	Est. # Hours _____	Floor Work _____	Booth Work _____
Date _____	Time _____	# Electrician _____	Est. # Hours _____	Floor Work _____	Booth Work _____
Date _____	Time _____	# Electrician _____	Est. # Hours _____	Floor Work _____	Booth Work _____
Name of On-Site Contact: _____			Cell Phone: _____		
Special Instructions: _____					

TOTAL COST
Total Cost = \$ _____
<small>Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.</small>

ELECTRICAL INSTRUCTIONS

1. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published.
2. A minimum charge of one hour is applicable to all labor requests. Additional time on the same day is billed in 1/2 hour increments. Continuations to another day are a minimum of 1 hour.
3. Labor must be picked up at the Freeman Service Center. Charges for labor commence at time of dispatch to service the labor call. A one hour minimum will apply if an exhibitor representative is not present at the time of call or reschedules the call, unless 24 hour advance notice is received in writing.
4. Labor charges will include the time for electricians to gather the necessary tools and material for the job, have their work checked by the client and return the tools and material to the supply area.
5. Exhibitors may supply their own 14 gauge 3 wire, extension cords and/or power strips, both of which must be grounded and UL approved.

EXAMPLE OF PLAN AND INFORMATION REQUIRED TO COMPLETE FLOORWORK

Please indicate the following on the floor plan.

1. Location and load of main power drop - please provide specific dimensions and wattages/amperages.
2. Location and load of all outlets - please provide specific dimensions and wattage, amperage and voltage.
3. Booth orientation - please provide surrounding aisle and/or booth numbers.

